

Papers for the IALL AGM 2018

Held on Monday 1st October 2018 at the IALL Luxembourg Conference

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INTERNATIONAL ASSOCIATION OF LAW LIBRARIES

2018 Annual General Meeting

Agenda

Held in the Conference Room, Chambre des Métiers Luxembourg

Monday 1st October 2018

11.30 – 12.30

- 1. Welcome to Members and introduction of Board members**
- 2. Minutes**
To approve the Minutes of the AGM held in Atlanta, USA, 12.15 – 13.00, Wednesday 25 October 2017.
- 3. President's Report**
To receive the President's Report for 2018.
- 4. Secretary's Report**
To receive the Secretary's Report for 2018.
- 5. Nominating Committee for the 2019 Board elections**
To approve the Board's proposed recommended membership of the Nominating Committee for the 2019 IALL Board elections:
Lesley Dingle, Squire Law Library, University of Cambridge, UK
Marci Hoffman, Berkeley Law Library, University of California, USA
Rene Winter, Erasmus University Library, Rotterdam, Netherlands
- 6. Treasurer's Report**
Status of the 2018 audit of Accounts for the Association for 2017.
To receive a report from the Treasurer for 2018.
- 7. Finance Committee Report**
To receive a report from the Chair of the Finance Committee for 2018.
- 8. Report of the Committee on Communications**
To receive a report from the Chair of the Committee on Communications for 2018.
- 9. Report of the Scholarships Committee**
To receive a report from the Chair of the Scholarships Committee for 2018.
- 10. Report of the Education Committee**
To receive a report from the Chair of the Education Committee for 2018.²

- 11. Report of the Conference Committee**
To receive a report from the Chair of the Conference Committee for 2018.
- 12. Annual Courses**
To receive a report from the Conference Committee on arrangements for the 2019 Annual Course in Sydney, Australia.
- 13. Questions from the Membership**

INTERNATIONAL ASSOCIATION OF LAW LIBRARIES

MINUTES - 2017 Annual General Meeting

Emory Conference Center Hotel, Atlanta, USA

Wednesday 25th October 2017

12.15 – 13.00

1. Welcome to Members and introduction of Board members

Meeting brought to order at 12.30pm. IALL President Jeroen Vervliet welcomed IALL members to the AGM.

The President summarised many of the IALL activities since the Oxford Course in 2016. The proposed 2017 Annual Course in the Philippines was postponed by the Board because of the deteriorating political situation and the likelihood that freedom of speech during the conference could have been curtailed and that the safety of delegates could not be guaranteed. As a consequence the location of the 2017 Course had been switched to Atlanta, USA. IALL was indebted to Mark Engsborg and his local organising team for offering to hold the course one year earlier than planned. Mr. Vervliet announced that the 2018 Annual Course will be held at the Max Planck Institute in Luxembourg and the Librarian, Ms. Juja Chakarova, will chair the local organising team. Board Member, Michel Fraysse, has been appointed as the Board Liaison Officer.

Mr. Vervliet outlined the main outcomes from the IALL Board Strategic Planning Meeting which was held at McGill University Faculty of Law in Montreal, Quebec, Canada from Wednesday 22nd February to Thursday 23rd February 2017. The location and content of future IALL Annual Courses were discussed and a formal application form for applying to host a future IALL Course was approved. This new application form will be put up on the IALL website and communicated to IALL members in due course. It was also formally agreed that our 2019 Annual Course will be held in Sydney, Australia and that Board Member, Ms. Petal Kinder, will chair the local organising team. It was also decided that IALL would join with the IFLA Law Section to organise a joint training workshop on legal materials for French-language law librarians in the Ivory Coast, Africa. The workshop was held and was a great success.

The President said that the transition to the new publisher of the IJLI, CUP, had gone smoothly and CUP were liaising closely with the IJLI Editor. Mr. Vervliet

encouraged members to write articles for the IJLI. He noted that a new Board of Editors for the IJLI had been formed whose main purpose was to solicit article submissions for the journal. The new Editorial Board will also be judging articles for the forthcoming “Best IJLI Article” Award.

Mr. Vervliet also announced that several members had put themselves forward as volunteers for the Communications and Education Committees during the year and that the selected volunteers had started work on several projects.

The President then introduced the officers and members of the current IALL Board. All except Ms. Lily Echiverri were attending the Annual Course in Atlanta. Sadly, Lily was ill and unable to attend.

2. Minutes

To approve the Minutes of the AGM held in Oxford, UK, 3 August 2016.

The minutes are available online on the IALL webpage at:

<http://iall.org/category/agm-papers/>

The minutes were approved with no comment.

3. President’s Report

To receive the President’s Report for 2017.

The President’s Report was approved.

4. Secretary’s Report

To receive the Secretary’s Report for 2017.

The Secretary’s Report was approved.

5. Treasurer’s Report

Status of the 2017 audit of Accounts for the Association for 2016.

To receive a report from the Treasurer for 2017.

The IALL Treasurer noted the Independent Auditor’s Report for the Association for the year ending 12-31-15. He said that the audit report for the year ending 12-31-16 was in progress and will be available in a few weeks.

The Treasurer emphasized that 2016 was the last year that institutional memberships were offered and that from 2017 the Association offered memberships to individuals only. Institutions could continue to subscribe to the IJLI directly from the publisher, CUP.

The Treasurer's Report was approved.

6. Finance Committee Report

To receive a report from the Chair of the Finance Committee for 2017.

The Chair of the Finance Committee emphasised that the Association continued to be financially viable, although dues income was down significantly during the year following the ending of institutional membership. Barbara Garavaglia then outlined the geographic distribution of the membership. Finally, she encouraged non-IALL members to join IALL as they would then be eligible, after three years of Individual membership, for a members-only bursary to attend an annual course.

Mr. Ron Wheeler asked if IALL members would receive a notification when their membership lapses. The Chair confirmed that renewal emails would be sent out to all current IALL members in November. She asked members to contact her if they didn't receive a renewal email.

The Finance Committee Report was approved.

7. Report of the Committee on Communications

To receive a report from the Chair of the Committee on Communications for 2017.

The Chair of the Communications Committee, Mr. Kerem Kahvecioglu, announced the names of the three new Communication Committee volunteers: Ms. Joan Policastri, Ms. Julianne Grant and Mr. Sergio Stone.

Mr. Kahvecioglu then introduced Mark Engsborg, Editor of the IJLI who explained the formation of the new Editorial Board for the IJLI whose members now included Ms. Teresa Miguel-Stearns, Ms. Marylin Raisch and himself. Mr. Engsborg also explained the new "Best IJLI Article" award which will be launched shortly, and encouraged members to submit articles and book reviews to the IJLI.

The committee report was approved.

8. Report of the Scholarships Committee

To receive a report from the Chair of the Scholarships Committee for 2017.

The Chair of the Scholarship Committee, Mr. David Gee, introduced the bursary winners.

The three regular bursary winners were: Ms. Temenuga (Juja) Chakarova, Mr. Bright Kwaku Avuglah and Ms. Willian Frias.

The two Members-only bursary winners were: Ms. Laurie Atkinson and Mr. Dennis Kim-Prieto.

The Scholarships Committee Report was approved.

9. Report of the Education Committee

To receive a report from the Chair of the Education Committee for 2017.

The Chair of the Education Committee, Ms. Gloria Orrego-Hoyos, announced the names of the three new Education Committee volunteers: Ms. Lucie Olejnikova, Ms. Heather Casey and Ms. Gabriela Femina.

The Education Committee Report was approved.

10. Introduction of representatives from other associations

The President, Mr. Jeroen Vervliet, introduced representatives from other law library associations (AALL, ALLA and CALL):

- The American Association of Law Libraries (AALL) was represented by its President, Mr. Greg Lambert, Chief Knowledge Services Officer at Jackson Walker, Houston, Texas, USA. Mr. Lambert brought greetings from AALL and praised the high quality of the IALL conference and its programme. He invited IALL members to next year's AALL conference in Baltimore, Maryland, USA.
- The Australian Law Librarians' Association (ALLA) was represented by its President, Mr. Trung Quach, liaison librarian at the University of Melbourne. He brought greetings from the ALLA membership and said it was his first time at IALL and he would like to attend again. He cordially invited IALL members to the May 2018 ALLA conference in Darwin, Australia.

- The Canadian Association of Law Libraries (CALL) was represented by Board member Mr. Daniel Boyer who brought greetings from the CALL President, Ms. Ann Marie Melvie. He congratulated IALL on an outstanding conference and invited IALL members to the May 2018 CALL conference in Halifax, Nova Scotia, Canada.

11. Annual Courses

To receive a report from the Conference Committee on arrangements for the 2018 Annual Course in Luxembourg.

President Jeroen Vervliet, and the Local Conference Organiser, Juja Chakarova, outlined the exciting provisional programme for the 2018 Annual Course using a PowerPoint presentation. The plan is to hold most of the academic sessions in the Chambre des Metiers, Luxembourg. Sunday's opening session is to be held in a monastery. On Monday there will be sessions on Luxembourg law, including some on banking and telecoms law. On Tuesday the scholarly work and publishing programme of the Max Planck Institute in Luxembourg will be highlighted. There will also be a tour of the MPI library and a visit to the new National Library of the Grand Duchy Luxembourg. On Wednesday sessions would cover EU law and legal institutions. A visit to the Court of Justice of the EU and its library is planned.

12. Questions from the Membership

No questions raised. Meeting ended at 1.00pm.



International Association of Law Libraries
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USA

President's Report, September 2017 to September 2018

This is my second report as President of the IALL as published during my second election term ending (2016 – 2019). It covers the period between the Atlanta Conference of October 2017 and the days preceding the Luxemburg Conference of 2018.

The Board

Since the 2016 International Association of Law Libraries Board Member-election, and from the 2016 Oxford Annual Course onwards till 2019, the Board of the International Association of Law Libraries consists of the following Officers. President: Jeroen Vervliet, Peace Palace Library Director; Vice-President: Barbara Garavaglia, Director, University of Michigan Law Library; Secretary: David Gee, Institute of Advanced Legal Studies, University of London; Treasurer: Kurt Carroll, Library of Congress, Washington.

The following Members made up the Board of Directors since the above mentioned elections: Daniel Boyer, Nahum Gelber Law Library, McGill University, Montreal; Lily Echiverri, University of the Philippines; Michel Fraysse, Conservateur en chef – Law Librarian, Université Toulouse 1 Capitole Libraries; Ryan Harrington, Librarian, UNCITRAL Law Library, Vienna; Kerem Kahvecioglu, Istanbul Bilgi University, Istanbul, Turkey; Petal Kinder, BarNet Jade, Sydney, Australia; Gloria Orrego-Hoyos, Law School, Universidad de San Andrés, Buenos Aires; and Mark D. Engsborg (ex-officio), MacMillan Law Library, Emory School of Law, Atlanta.

Board Meetings

The Board met on Saturday 21 October 2017 and on Friday 27 October 2017 in Atlanta; annually returning items were discussed, as well as strategic issues, e.g. transparency regarding the selection of the venue of future annual courses, bursaries and visas, Pre-Conference Workshop and Optional Day, workshops held within other frameworks.

The Annual General Meeting in 2017

The AGM was held on Wednesday 25 October 2017. Scholarship and bursary recipients were announced. Regular reporting took place. Sponsors shown our gratitude.

Representation

I accepted an invitation to attend the American Association of Law Libraries annual conference in Baltimore in July 2018, where I spoke briefly about the International Association of Law Libraries, and canvassed for the 2018 IALL Annual Course, at the AGM and at the “International Attendees Joint Reception”; and I have pursued investigations to

achieve even more vendors as sponsors to the annual courses of the International Association of Law Libraries.

Daniel Boyer (Board Member) represented the President at the Canadian Association of Law Libraries' annual conference in Halifax, Nova Scotia in May 2018. Petal Kinder (Board Member) represented the President at the Australian Law Librarians' Association conference in Darwin in May 2018.

IALL's 36th Annual Course in Atlanta, 2017

The 2017 IALL Annual Course "Civil Rights, Human Rights, and Other Critical Issues in U.S. Law" was held in Atlanta, Georgia, from 22nd to 25th October 2017, with the Optional Day on Thursday 26th October 2017. It was organized by the Hugh F. MacMillan Law Library at Emory University School of Law, celebrating its centennial anniversary. The Local Planning Committee consisted of Christina Glon (Chair), Mark Engsberg, Amy Flick, Avery Le, and Jason LeMay. The Board Liaison was Kurt Carroll. Topics addressed included: from AIDS to Zika: Access to healthcare as a human right; Information literacy in a fake news world; International terrorism; Global and local challenges to refugee protection; The rise and fall of Jim Crow: Civil rights' struggles in the American South; and Profit-seeking courts and the criminalization of poverty.

The 37th Annual Course in Luxembourg, 2018

In cooperation with the Max Planck Institute for International, European and Regulatory Procedural Law in Luxembourg, and its Library Director, Juja Chakarova, and with the support of the European Court of Justice, and the 'Bibliothèque nationale de Luxembourg', the International Association of Law Libraries organizes its Annual Course on "Law in Luxembourg – Where Local Tradition Meets European and International Innovation" from Sunday 30th September to Wednesday 3rd October 2018. The Board Liaison is Michel Fraysse. The Chair of the Local Planning Committee is Martina Winkel. She is assisted by Irina Kühn, Sabrina Logrillo, Allan Mulondo and Roger Yerburch.

Jeroen Vervliet

IALL President

September 2018



International Association of Law Libraries
PO Box 5709
Washington, DC 20016
USA

IALL Secretary's 2018 Annual Report

The Secretary assisted the IALL Board with periodic Board votes. I also handled enquiries regarding membership benefits, subscriptions to the *International Journal of Legal Information*, and questions about the IALL website throughout the year.

During the year I led discussions with Shannon Hein which resulted in the signed MOU between IALL and Hein covering Hein's proposed free digitization of the IALL publications and their proposed assistance with the digitization of the IALL archives. The plan is to make these digitized documents available to members via the IALL website for free and also via HeinOnline.

The Secretary also served as Chair of the Scholarships Committee. I coordinated the overall scholarships promotion, application and selection process, answered questions from prospective applicants and resolved application submission problems. I also created a timeline for the whole scholarships annual process which should provide useful guidelines for future Scholarship Committees.

Under the requirements of the IALL Constitution, I also started the preparations for the 2019 Board elections by seeking suggestions from the IALL membership for the possible members of the Nominating Committee. The received suggestions will be discussed at the pre-conference Board meeting and the Board's recommendations for the three person Nominating Committee will be announced at the AGM. Members at the AGM will be asked to approve the Board's recommendations.

David Gee, IALL Secretary

Institute of Advanced Legal Studies,

University of London, UK

21st September 2018



International Association of Law Libraries
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USA

TREASURER'S REPORT

FISCAL PERIOD JANUARY 1, 2017 – DECEMBER 31, 2017

For the year 2017, the board retained the independent audit firm of Robinson, Farmer, Cox Associates of Charlottesville, VA, USA, to examine the Association's financial records and to certify the accuracy of its financial statements and soundness of its accounting practices. The firm issued a positive opinion that the financial statements "present fairly, in all material respects, the assets, liabilities, and net assets of the International Association of Law Libraries as of December 31, 2017, and its revenues and expenses for the year." The audit was conducted "in accordance with auditing standards generally accepted in the United States."

You will notice the Association registers a loss of over \$4,000 this year. This loss can be attributed to the Board's strategic planning meeting held in early 2017. This was the first meeting of its kind held in over six years. These planning meetings are traditionally held soon after a new board is seated. However, this was not done in 2014. The next meeting of this kind should be expected in 2020, as a new board will be officially seated at the annual course to be held in Sydney, Australia in late 2019.

Notwithstanding, this uptick in expenses, 2017 was a good year for the Association. Revenues of US\$133,821 and expenses of US\$138,080, resulted in the loss of US\$4,259. The total revenue reflects annual meeting receipts, membership dues, royalties, and investment income. Of special note, revenues were bolstered by the outstanding fundraising done by the Atlanta local planning committee (LPC). The Atlanta LPC was successful in securing grants in addition to traditional sponsorships for a total of \$66,390 in outside support for the course. This was an increase of 85% over the 2016 and 34% over 2015's sponsorships. The Association's total assets at the end of 2017 were US\$382,469, down 1% from Fiscal Year 2016. There are no existing liabilities.

Once again, we thank our members and sponsors for their continued participation and support, which helps ensure the Association's financial stability. The dedicated local planning committee in Luxembourg deserves our thanks and congratulations for a successful conference.

Respectfully submitted,

Kurt Carroll, Treasurer

Washington, DC, USA

19 September 2018

INTERNATIONAL ASSOCIATION OF LAW LIBRARIES

CASH BASIS FINANCIAL REPORT

FOR THE YEAR ENDED DECEMBER 31, 2017

ROBINSON, FARMER, COX ASSOCIATES

A PROFESSIONAL LIMITED LIABILITY COMPANY

CERTIFIED PUBLIC ACCOUNTANTS

CHARLOTTESVILLE □

RICHMOND □

LOUISA □

FREDERICKSBURG □

STAUNTON □

BLACKSBURG



INTERNATIONAL ASSOCIATION OF LAW LIBRARIES
CASH BASIS FINANCIAL REPORT
FOR THE YEAR ENDED DECEMBER 31, 2017

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ROBINSON, FARMER, COX ASSOCIATES

CERTIFIED PUBLIC ACCOUNTANTS

A PROFESSIONAL LIMITED LIABILITY COMPANY

INDEPENDENT AUDITORS' REPORT

**To the Board of Directors
International Association of Law Libraries
Charlottesville, Virginia**

We have audited the accompanying financial statements of International Association of Law Libraries (a nonprofit organization), which comprise the statement of assets and net assets - cash basis as of December 31, 2017, and the related statement of support, revenue, and expenses - cash basis for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the cash basis of accounting described in Note 2; this includes determining that the cash basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the assets and net assets of International Association of Law Libraries as of December 31, 2017, and its support, revenue, and expenses for the year then ended in accordance with the cash basis of accounting as described in Note 2.

Basis of Accounting

We draw attention to Note 2 of the financial statements, which describes the basis of accounting. The financial statements are prepared on the cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

Robinson, Farnell, Cox Associates

Charlottesville, Virginia

September 13, 2018

- Financial Statements -

International Association of Law Libraries

Statement of Assets and Net Assets - Cash Basis
At December 31, 2017

ASSETS

Cash in bank - Checking	\$ 27,448
Cash in bank - Savings	229,770
Cash in bank - Savings - Suntrust	<u>125,254</u>
Total assets	<u>\$ 382,472</u>

NET ASSETS

Unrestricted	<u>\$ 382,472</u>
Total net assets	<u>\$ 382,472</u>

The accompanying notes are an integral part of this statement.

International Association of Law Libraries

Statement of Support, Revenue, and Expenses - Cash Basis For the Year Ended December 31, 2017

	<u>Unrestricted</u>
Revenues and other support:	
Membership dues	\$ 16,110
Sponsorship income	66,390
Conference registration fees	49,605
Royalty income	1,561
Interest income	155
Total revenues and other support	\$ <u>133,821</u>
Expenses:	
Program Services-promotion and education of legal information:	
2016 conference	\$ 80,643
2017 conference advance	887
Joint reception	4,000
Journal	4,060
Board travel reimbursement	31,934
Scholarships	7,809
Total program services	\$ <u>129,333</u>
Supporting Services:	
Management and General:	
Website hosting/maintenance	\$ 568
Credit card and bank charges	6,168
Mailbox	348
Equipment	756
Miscellaneous	907
Total supporting services	\$ <u>8,747</u>
Total expenses	\$ <u>138,080</u>
Change in net assets	\$ (4,259)
Net assets, beginning of year	<u>386,731</u>
Net assets, end of year	\$ <u><u>382,472</u></u>

International Association of Law Libraries

Notes to Financial Statements At December 31, 2017

NOTE 1 - ORGANIZATION:

International Association of Law Libraries (IALL) is incorporated in Washington, DC as a not-for-profit corporation. IALL is a worldwide organization of librarians, libraries, and other persons and institutions concerned with the acquisition of legal information emanating from sources other than from their jurisdictions. The basic purpose of the IALL is to promote on a world-wide cooperative and non-profit basis the works of individuals, libraries, and other organizations concerned with all aspects of legal information, and to facilitate the use of such information.

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES:

Basis of Accounting

IALL prepares its financial statements on the cash basis of accounting; consequently, certain revenues are recognized when received rather than when earned and certain expenses are recognized when cash is disbursed rather than when the obligation is incurred.

Cash and Cash Equivalents

IALL considers cash and cash equivalents to include cash on hand.

Income Taxes

No provision is made for income taxes in the financial statements since IALL is exempt from federal and state income taxes under Section 501(c)(4). IALL is not classified as a private foundation.

IALL regularly reviews and evaluates its tax positions taken in previously filed information returns with regard to issues affecting its tax exempt status, unrelated business income, and related matters. Based on IALL's evaluation of its positions relating to any relevant matters, no tax benefits or liabilities are required to be recognized in accordance with FIN 48.

NOTE 3 - FUNCTIONAL ALLOCATION OF EXPENSES:

The costs of providing the various programs and supporting activities have been summarized on a functional basis in the statement of support, revenue, and expenses - cash basis. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

NOTE 4 - THE ATLANTA, GEORGIA CONFERENCE:

During the year IALL held its annual conference in Atlanta, Georgia. In connection with the conference, revenue and expenses for the conference were received and paid through the accounts of IALL as well as through the accounts of the Local Organizing Committee.

NOTE 5 - DATE OF MANAGEMENT'S REVIEW:

In preparing these financial statements, management of IALL has evaluated events and transactions for potential recognition or disclosure through September 13, 2018, the day the financial statements were available to be issued.



International Association of Law Libraries
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IALL Finance Committee AGM Report 2018

The Finance Committee chair conferred with the Treasurer via email and telephone on financial matters during the year.

The association is financially stable. The 2017 annual course in Atlanta was a success with an outstanding program, strong attendance, good sponsorship, funding, and local venue support. The current 2018 annual course is on track to being similarly successful and planning for the 2019 course in Sydney, Australia is well under way. Income from dues remains steady at a lower level, with a small amount of royalty income from the journal received from CUP.

Membership: The membership database and memberships continue to be managed by the IALL Vice President, with the IALL Treasurer managing payments. Renewal invoices and renewal reminders for members are sent automatically by the Wild Apricot database and members routinely receive renewal confirmation and payment receipts. Renewal invoices for 2019 will be sent via email in early November 2018.

In 2018, the IALL has 168 members in the following member categories:

- 127 Individual (North America, the EU, EEA, EFTA, Switzerland, Australia & New Zealand)
- 21 Individual (Other countries)
- 10 Retired
- 3 Student
- 6 Life
- 1 Honorary

IALL members are from 31 different countries, broken down by geographic region as follows:

- Africa: 5 [Cameroon (1), Ghana (2), Tanzania (1), Uganda (1)]
- Asia and the Pacific: 10 [Hong Kong (1), India (3), Japan (1), South Korea (2), Philippines(3)]
- Australia: 9
- Canada: 7
- Caribbean: 2 [Jamaica (1), Trinidad and Tobago(1)]
- Europe: 28 [Austria (1), Belgium (1), Denmark (1), France (4), Germany (4), Ireland (2), Luxembourg (1), Netherlands (9), Norway (1), Spain (1), Sweden (1), Switzerland (2)]
- New Zealand: 1
- South America: 4 [Argentina (2), Brazil (2)]
- Turkey: 2
- United Kingdom: 7
- USA: 92

Barbara Garavaglia
Chair, IALL Finance Committee, September 18, 2018



International Association of Law Libraries
PO Box 5709
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Communications Committee

2018 AGM Annual Report

The IALL Communications Committee provides advice and counsel to the Editor of the International Journal of Legal Information and the Director of the IALL web site, while developing other IALL print and electronic publication and communications initiatives. The Committee's 2017-2018 members are Mark Engsberg (The *Journal* Editor), Kerem Kahvecioglu (the Chair and Board Member), Daniel Boyer (Board Member), Amy Flick (Volunteer), Julianne Grant (Volunteer), Joan Policastri (Volunteer) and Sergio Stone (Volunteer). The Journal editor serves as an ex officio member of the IALL Board of Directors. The Committee usually meets during the IALL annual conference and is in regular contact throughout the year via e-mail.

For 2017-2018, the Committee reports the following activities:

I. International Journal of Legal Information (IJLI)

Mr. Mark Engsberg continues his editorship of IJLI. The journal has just published the second issue of volume 46 with Cambridge University Press.

Ms. Amy Flick, Emory University School of Law Hugh F. MacMillan Law Library, is editor of the IJLI International Calendar.

Mr. Thomas W. Mills, Director of the University of Notre Dame's Kresge Law Library, continues as the IJLI Book Review Editor.

The journal is printed and distributed by Cambridge University Press since 2016 with the change of publisher comes a change in format and revamped cover.

The IALL inaugural Editorial Board for the IJLI consists of the Editor, Mark Engsberg, along with Teresa Miguel-Stearns, Director of the Yale Law Library and Marylin Raisch, Associate Director for Research and Collection Development at the Georgetown Law Library. The Editorial Board assists the Editor in promoting the IJLI, soliciting article submissions for the Journal, and judging articles for the forthcoming annual Best IJLI Article contest.

II. Website

The domain name "iall.org" is registered through Network Solutions.

The website is the primary tool for accessing information on the organization and its activities. Many other short-term and long-term upgrades and projects are underway to improve the functionality of the site and provide more up-to-date content and information for the members. Recent changes include the ability to accept bursary applications via the website.

III. Other Activities

A. Blog Posts

Since the new IALL website launched, Board members and volunteer members of the Communications Committee have contributed posts on law and law librarianship. Seven contributions have been published between the annual courses in Atlanta and Luxembourg. The blog has provided some insights into what is going on in the association or covered other interesting issues for law librarians from around the world. The blog will continue to provide an incentive for colleagues to visit the site regularly.

B. Listserv

The IALL members' listserv currently has 552 subscribers, which is up 3% on last year. The listserv has become a supplement to the INT-LAW list for those colleagues from around the world who are seeking assistance and the solutions to difficult reference questions.

C. Facebook

The IALL Facebook page has 2,814 likes. This includes likes of the page and likes of individual posts, so there are not just 2,814 individuals interested in IALL. The Facebook page automatically links to the content from the IALL blog and provides a way for interested colleagues to effortlessly stay abreast of the activities of the association.

D. Twitter

The IALL Twitter account was created in June 2017 in order to increase communication channels and communication with our members and other stakeholders in a timely manner via social media. The IALL Twitter account has 102 followers, which is up 143% on last year.

Kerem Kahvecioglu

Chair of the Communications Committee

September 2018



International Association of Law Libraries
PO Box 5709
Washington, DC 20016
USA

IALL Scholarships Committee

2018 Annual Report

The current members of the Committee are: David Gee (Institute of Advanced Legal Studies, UK), IALL Secretary (Chair); Kurt Carroll (Library of Congress, USA), IALL Treasurer; Lilia Echiverri (University of the Philippines Law Library, Philippines), Board Member; Michel Fraysse (Université Toulouse, France), Board Member; Barbara Garavaglia (University of Michigan, USA), IALL Vice President.

IALL Bursary Awards

This year the Committee advertised three Regular Bursaries which were available to both members and non-members. The Committee also advertised the relatively new benefit for Individual (formerly Personal) members of IALL, the Members-Only Bursary. This relatively new bursary award is available to Individual members of IALL who have been dues-paying Individual members for the current year and the two immediately preceding years. IALL advertised four Members-Only bursaries this year.

The maximum bursary amount for each Regular Bursary and each Members-Only Bursary continued to be US\$2,000. The Members-Only Bursaries, like the Regular Bursaries, are to help defray most of the cost of attending IALL's annual course.

The Scholarships Committee (with the assistance of Michael Lindsey at the University of California, Berkeley) continued to offer the online bursary application forms via the IALL website for both bursaries. The online forms worked well again and the few technical issues that arose during the application period (these were mostly firewall issues) were quickly and efficiently resolved by Mike Lindsey.

As usual, bursary applications were encouraged and both types of bursary were widely advertised. For example, messages were put up on the IALL Facebook page and on the IALL blog, two encouraging emails were sent to all IALL members and announcements and reminders were sent to a number of regional law library lists by members of the IALL Board.

The Committee was very pleased to receive 18 scholarship applications for the Regular Bursaries for the Luxembourg Conference, 1 more than for the Atlanta Conference in 2017. The following countries were represented: Australia (2 applications), Benin (1 application), Canada (1 application), India (1 application), Italy (1 application), Ivory Coast (1 application), Nigeria (2 applications), Philippines (2 applications), St Lucia, West Indies (1 application), Senegal, Africa (1 application), Singapore (1 application), UK (2 applications) and the USA (2 applications). As in previous years, the pool of applicants was strong and competitive. Committee members reviewed and discussed the applications via email.

The Committee selected 3 Regular Bursary winners for the Luxembourg Conference:

- Yee Xin Chai, Research Librarian, Singapore Management University, Singapore
 - Adama Kone, Head of Documentation & Archives Services, National Assembly of the Ivory Coast, Ivory Coast
 - Beth Parker, Assistant Director of Operations & Collections; Adjunct Professor of Law, Nova Southeastern University, USA
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- In addition, exceptionally, Mr Bright Kwaku Avuglah, Senior Library Assistant, University of Ghana School of Law, Ghana will be using his postponed 2017 bursary award to enable him to attend the Luxembourg Course.

The Committee was also pleased to award 3 Members-Only Bursaries in the fourth year of this new Individual member benefit. The recipients of the Members-Only bursaries for the Luxembourg Conference were:

- Catherine Deane, Research specialist, Sherman and Sterling, USA
- Amy Flick, Foreign, Comparative, and International Law Librarian, Emory University, USA
- Kamil Yeşiltaş, Head of Reference Services, Law School Liaison, Koc University, Turkey

The amounts awarded for both categories of bursary were based on the budget estimates for the accommodation and travel costs submitted by each applicant and were within the overall maximum of US\$2,000 per bursary. The bursary awards also included gratis registration for the conference and optional day. The winners of the Regular bursaries were also awarded free IALL Individual membership for one calendar year beginning 1st January 2019.

IALL Stipend Awards

Due to the very international nature of the Association, the IALL Board is aware that many IALL members face financial constraints on attending the IALL Annual Conference. However it had become clear from talking to members that some could potentially attend the conference if they just had a small “top up” or supplement to their own funds. An award of a small stipend of up to US\$500 to enable members to pay for an international visa and/or reciprocity fees could sometimes make the crucial difference. The IALL Board therefore approved the creation and funding of four new stipend awards of up to US\$500 each to cover the cost of an international visa and/or reciprocity fees in order to enable an IALL member to attend the IALL Conference. This was a trial pilot programme to benefit IALL members.

As the applicants did not fulfil the selection eligibility criteria, the Committee did not award any Stipends to attend the Luxembourg Conference. The IALL Board will review this initiative at its meetings in Luxembourg.

David Gee

Chair, IALL Scholarships Committee

Institute of Advanced Legal Studies,

University of London, UK

21st September 2018



International Association of Law Libraries Education Committee

IALL Education Committee

2018 Annual Report

The IALL Education Committee initiates and leads collaborative efforts among members and colleagues to address challenges in international and foreign legal research education.

Board members on the Education Committee

Gloria Orrego-Hoyos (Board Member), Chair

Michel Fraysse (Board Member)

Kerem Kahvecioglu (Board Member)

Education Committee Volunteers

Lucie Olejnikova, Yale University

Heather Casey, Georgetown University

Gabriela Femenia, University of Pennsylvania

The Education Committee met in Atlanta during the lunch break on Tuesday 24th October in an informal meeting. Unfortunately none of the volunteers of the Education Committee were able to attend the 36th Annual Course in Atlanta. We conducted a small talk (in a table with 9 people) and presented the Education Committee for the new attendees. We also exchanged experiences regarding teaching foreign and international legal research and also talked about the writing of foreign law research guidelines, taking advantage of the wide geographical origin of the IALL members and attendees. It was decided that the best way to address such an initiative was to make a “call for guidelines” on the teaching foreign and international law. Also it was suggested to nominate a senior advisor by country or region. This would allow the committee to attract both junior and senior writers. Dennis Kim-Prieto from Rutgers Law offered to be senior adviser and undertake a review of the current guidelines. No other senior adviser proposal was received. A further “call for guidelines” was made during the presentation of the Education Committee at the IALL Annual General Meeting on Wednesday 25th October. After the presentation, some people approached Committee members informally to ask for some details about the guidelines. However, no documents were subsequently received.

It is vital to work with volunteers (especially those who attend other national and international conferences) in the creation and strengthening of networks so that the Education Committee can publicize their interests and goals. Similarly, developing a plan that promotes the active participation of members in educational activities outside the Conference, is one of the greatest challenges faced by the Committee.

Gloria Orrego Hoyos

Chair of the Education Committee

September 2018



International Association of Law Libraries
PO Box 5709
Washington, DC 20016
USA

Conference Committee Report, September 2017 to September 2018

The current members of the Committee are: Jeroen Vervliet (Peace Palace Library), IALL President, Chair; Daniel Boyer (McGill University Law Library), Board Member; Mark Engsborg (Emory School of Law), Journal Editor; Petal Kinder (BarNet/JADE), Board Member; and Gloria Orrego-Hoyos (Universidad de San Andrés Law School), Board Member.

My work as Chair of the Conference Committee consisted, firstly, of drafting and finalising the new transparent policy for selecting future annual course locations. This Board-approved policy is called "Criteria for Future Conference Venues" and is available on the IALL website under the "Annual Conference" tab at: <http://iall.org/annual-conference-2/criteria-for-future-conference-venues/>.

Secondly, during the year I spent some time helping to advise the Université Toulouse 1 Capitole in preparing its case to be the selected venue for 2020 IALL Course. Finally I gave advice to other parties interested in hosting a future annual course, e.g. to Korean members and to the Gujarat National Law University.

Jeroen Vervliet

Chair of the Conference Committee

September 2018